



SHIPPING INSTRUCTIONS

Documentation Guidelines for Airfreight Shipments to Iraq**By Air**

Documents required: (English language is acceptable)

- 1) Commercial Invoice (country of origin & HS code must be included)
- 2) Packing List
- 3) Request Letter (sample attached)
- 4) Copy of MNR Registration License
- 5) Copy of Tax Clearance Letter

Address on Commercial Invoice/Packing List:

Sold To / Consignee: Western Zagros (Block 44) B.V.
Empire Business Complex, Building C1
Fifth Floor, Section A
100 m & Airport Road
Erbil
Iraq
Attn: Manager Logistics & Expediting
Mobile: +964 770 421 5401

Delivery Address: Western Zagros (Block 44) B.V.
RMS Compound Number 6
Gazna Road
Erbil
Iraq

Please indicate Consignee and Notify Party as follows in AWB:

For direct shipments to Erbil:

Consignee: Western Zagros (Block 44) B.V.
Empire Business Complex, Building C1
Fifth Floor, Section A
100 m & Airport Road
Erbil
Iraq
Attn: Manager Logistics & Expediting
Mobile: +964 770 421 5401

Notify Party: Energy Logistics Iraq Limited
Apt.1, Block 10, Baharan Complex,
Sulaymaniyah,
Iraq
Attn: Ibrahim Rashid
Mobile: +964 750 652 7771

For direct shipments to Suli:

Consignee: Western Zagros (Block 44) B.V.
Empire Business Complex, Building C1
Fifth Floor, Section A
100 m & Airport Road
Erbil
Iraq
Attn: Manager Logistics & Expediting
Mobile: +964 770 421 5401

Notify Party: Energy Logistics Iraq Limited
Apt.1, Block 10, Baharan Complex,
Sulaymaniyah,
Iraq
Attn: Hazhar Mohammad
Mobile: +964 770 353 5524

For shipment via Dubai:

Consignee: GLOBELINK WEST STAR SHIPPING L.L.C.
8TH FLOOR, AL MUSSALLA TOWERS
KHALID BIN AL WALEED STREET,
BUR DUBAI, P.O.BOX 6027
DUBAI, U.A.E.
TEL: +971 4 6098453
ATTN: JASMINE TAURO

Notify Party: Western Zagros (Block 44) B.V.
Empire Business Complex, Building C1
Fifth Floor, Section A
100 m & Airport Road
Erbil
Iraq
Attn: Manager Logistics & Expediting
Mobile: +964 770 421 5401

For Ex-works from Dubai:

Consignee / Notify Party: Western Zagros (Block 44) B.V.
Empire Business Complex, Building C1
Fifth Floor, Section A
100 m & Airport Road
Erbil
Iraq
Attn: Manager Logistics & Expediting
Mobile: +964 770 421 5401

Documentation Guidelines for Truck Shipments to Iraq

Via Turkey by Road

Documents required: (English language is acceptable)

- 1) Commercial Invoice (country of origin & HS code must be included)
- 2) Packing List
- 3) Request Letter (sample attached)
- 4) Copy of MNR Registration License
- 5) Copy of Tax Clearance Letter

Address on Commercial Invoice/Packing List:

Sold To / Consignee / Notify Party: Western Zagros (Block 44) B.V.
Empire Business Complex, Building C1,
Fifth Floor, Section A
100 M & Airport Road
Erbil
Iraq
Attn: Manager Logistics & Expediting
Mobile: +964 770 421 5401

Delivery Address: Western Zagros (Block 44) B.V.
RMS Compound Number 6
Gazna Road
Erbil
Iraq

Please indicate in the CMR: CARGO IN TRANSIT TO IRAQ

Documentation Guidelines for Ocean Freight Shipments to Iraq**Via Turkey by Sea**

Documents required: (English language is acceptable)

- 1) Commercial Invoice (country of origin & HS code must be included)
- 2) Packing List
- 3) Request Letter (sample attached)
- 4) Copy of MNR Registration License
- 5) Copy of Tax Clearance Letter

Address on Commercial Invoice/Packing List:

Sold To / Consignee / Notify Party: Western Zagros (Block 44) B.V.
Empire Business Complex, Building C1,
Fifth Floor, Section A
100 M & Airport Road
Erbil
Iraq
Attn: Manager Logistics & Expediting
Mobile: +964 770 421 5401

Delivery Address: Western Zagros (Block 44) B.V.
RMS Compound Number 6
Gazna Road
Erbil
Iraq

Please indicate Consignee / Notify Party as follows on the B/L:

Consignee / Notify Party: MERSIN GLOBAL LOJISTIK A.S.
CAMII SERIF MAH. ISMET INONU BULV.
BATIHAN ISMERKEZI NO:82 K:2 33060 MERSIN TURKEY
Telephone Number: 00903242389292
VAT Number: 6180736544

Please indicate on the B/L: CARGO IN TRANSIT TO IRAQ

SAMPLE OF REQUEST LETTER

SUPPLIER COMPANY'S LETTER HEAD

WesternZagros (Block K44) B.V.
Empire Business Complex
Building C1 – Fifth Floor Section A
100 M and Airport Road
Erbil, Kurdistan, Iraq
www.westernzagros.com

Attention: Manager Logistics & Expediting
Tel: +964 770 421 5401
logisticsmanager@westernzagros.com

Dear Sir,

We hereby inform you that we, (company name and address), have effected the shipment of (goods) corresponding to your PO No.(Ref) , and request that you assist us in importing the following:

Description of Goods, etc...

Attached please find corresponding invoice and packing list.

Sincerely yours,

Signature and Stamp by the supplier